



APPLICATION FOR REIMBURSEMENT OF TOURNAMENT EXPENSES

(FILE THIS APPLICATION WITH YOUR STATE OR
REGIONAL GOLF ASSOCIATION AFTER THE COMPETITION)

Instructions: An amateur golfer may accept up to \$300 in actual expenses for a competition directly from an outside source. If the expenses exceed \$300, the player must request for the expense reimbursement to be paid through the State or Regional Golf Association. The outside source paying expense money over \$300 must forward the money with the appropriate form to the golf association who will then reimburse the expenses to the amateur. The amateur must complete the appropriate expense report and attach receipts proving the actual expenses incurred.

The following items are deemed to be tournament expenses:

1. Round Trip Transportation/Travel
2. Accommodation/Lodging
3. Meals/Refreshments
4. Entry Fee
5. Caddie/Cart Fees
6. Practice Range/Practice Round Fees

Junior golfers are not required to apply for expenses to competitions limited exclusively to junior golfers.

Players must be aware that Rule 6-2, Lending Name or Likeness, applies.

The player must not allow the source of expense money to use his name or likeness in any form of advertising, nor must the player advertise the source of the expense money.



APPLICATION

Date of Application _____

Full Name of Applicant _____

Date of Birth _____

Address _____

Telephone Number _____

Email Address _____

Name of the competition for which expenses are being requested:

Date of Competition _____

Amount of expenses requested: \$ _____

(Complete expense report for all expenses)

Expense Report

(Attach Receipts Where Available)

<u>Expenses</u>	<u>Amount</u>
Roundtrip Airfare -	_____
Personal car use - <i>(as per current IRS rate)</i>	_____
Accommodation/Lodging -	_____
Meals/Refreshments -	_____
Entry Fee -	_____
Caddie/Cart Fees -	_____
Practice Range/ Practice Round Fees -	_____
	\$ _____ Total Expenses